

2026 Plainfield Chamber of Commerce Farmers Market Vendor Application

Market Details

- Dates: Wednesdays, May 20th through September 16, 2026
- Hours: 4:00 PM – 7:00 PM
- Location: Plainfield Friends Meeting, 105 S. East Street, Plainfield, IN
- Vendors will set up on the North lawn unless otherwise directed by the Sr. Market Coordinator.
- The deadline to apply is **April 15th, 2026**

The market will operate rain or shine. In the event of severe weather, the Sr. Market Coordinator reserves the right to cancel the day. Cancellations will be announced on the Plainfield Chamber Farmers Market Facebook Page or at the Market in person.

Vendor Guidelines

Eligibility and Product Requirements

- Vendors may only sell items they grow, produce, or create themselves. Items must be locally sourced within Hendricks County, adjacent counties, or a **60-mile radius**.
- Prohibited: Resale items, direct-sale products, and produce purchased from auctions.
- Certain crafts are permitted but must be approved by the Chamber prior to sale. Examples include handmade items such as crafts, soaps, oils, jewelry, quilts, and wooden goods.
- The Chamber reserves the right to limit similar product types but will notify vendors of potential overlaps, allowing them to decide whether to proceed.
- Vendors under the age of 18 must have a parent or legal guardian listed as the responsible party on the application. A parent or legal guardian is required to be present at the booth at all times during market hours.

Non-Profit Vendors

We love supporting our local non-profit organizations and the incredible work they do in our community. To maintain the Farmers Market's focus on **locally produced and handcrafted goods**, we are limiting non-profit participation to a **maximum of seven (7)** vendors per market day.

Priority will be given to returning non-profit vendors from the previous season, and any remaining spaces will be filled from qualified applications received.

While we welcome community engagement, please note that our market's primary mission is to showcase local growers, makers, and artisans. Non-profits are encouraged to bring **interactive or value-added elements** to their booth (such as educational displays, activities, or market-themed giveaways) that help create a vibrant market atmosphere.

Booth Space

- Each booth space is 12 feet wide. If you take up 2 spaces, you will be charged for both. If you take up 3, you will be charged for 3. Be aware of how wide your tents/tables are.

- Vendors may not park any more than one vehicle in or behind their booth during the market.

Food Truck Guidelines

- Seasonal Rate: \$200 for food trucks 12-24' (double booth price).
- If you are bringing a trailer, and not disconnecting your truck from it and moving the truck to the parking area, the fee will be for a triple space as that would be what you are taking up (over 24')- \$300.
- **All trash generated by the food truck must be taken and removed by the food truck operator, not placed in the trash bins for patrons. There is a dumpster behind the church.**
- Food trucks must park in their designated spaces as assigned by the Sr. Market Coordinator. A map will be given out prior to the market with instructions.

Payment Options

- Weekly Rate: \$20 per booth, per week. This must be paid upon entry before setup.
- Seasonal Rate: \$125 for a single booth, \$200 for a double booth, \$300 for triple
- Non-Profit: \$50 (This is to cover administrative fees)
- Payment is due before participation. Seasonal vendors are expected to attend at least 80% of the season (no more than 4 absences). Weekly vendors will not receive assigned spots and will be placed as space allows. **Booth fees are non-refundable once accepted by the market.**

Vendor Responsibilities

Set-Up and Tear-Down

- Vendors may begin setting up at 2:00 PM- if you would like to arrive sooner just let us know.
- **Additional vehicles moved to the designated parking area** and ready to sell by 3:45 PM.
- Vendors must remain open until 7:00 PM and vacate the premises by 8:00 PM.
- Vendors must provide their own equipment, including tables, weather protection, and trash removal.
- Limited electricity is available but must be requested in advance. Availability is not guaranteed.

Compliance

- Vendors must comply with all applicable laws, regulations, and permits. For health department questions, contact Lisa Chandler at 317-745-9217 or lchandler@co.hendricks.in.us.

- Vendors must maintain a \$1,000,000 liability insurance policy naming the Plainfield Chamber of Commerce as an additional insured. A copy of the insurance certificate must accompany the application.

Market Policies

The Plainfield Chamber of Commerce reserves the right to: Deny applications in the best interest of the market. Adjust market dates, hours, or rules as needed. Resolve disputes. **The Chamber's decision is final.**

- The market is a **smoke-free and alcohol-free campus.**
- Solicitation is not permitted, this includes but is not limited to political candidates, or sales by anyone who is not an approved Market Vendor or Sponsor.

Complaints or concerns (non-emergency) should be addressed by scheduling an appointment with the Sr. Market Coordinator or Chamber office (Mon-Fri, 9:00 AM - 4:00 PM)

Application Review & Acceptance Process

Submitting an application does not guarantee acceptance into the Farmers Market. All vendor applications will be collected and reviewed by a Market Committee to ensure they align with the mission and guidelines of the market.

Vendors will be notified within 2 weeks of submission if their application has been accepted. Upon notification application acceptance, you will then need to present full payment and certificate of insurance by May 1st, 2026.

We appreciate your patience and understanding as we work to build a balanced and vibrant market season.

Checklist for Vendors

Before submitting your application, ensure the following:

- [] Application form is complete.
- [] Board of Health packet is filled out (if applicable).
- [] WIC application is filled out (if you wish to accept WIC).
- [] Products meet market eligibility requirements.
- [] Food truck length (if applicable) is noted.
- [] Special requests (e.g., electricity) are noted.
- [] Contact information is accurate.

2026 Themed Days!

May 20th	Grand Opening Day
May 27th	Dog Day
June 3rd	Senior Day
June 10th	Bank on Local
June 17th	Wellness Day
June 24th	Non-Profit Day
July 1st	Sparkle & Sprouts Day
July 8th	Berry Sweet Day
July 15th	Farm Fresh Field Day
July 22nd	Community Day
July 29th	JBK Pepper Palooza
August 5th	Back to School Celebration
August 12th	International Festival Preview Day
August 19th	Savor the Season -Recipe Collection
August 26th	Wellness Day
September 2nd	Dog Days of Summer
September 9th	Performing Arts Day
September 16th	Harvest Finale- Until We Grow Again!



Please fill this Application out completely and return to the Plainfield Chamber of Commerce.

Name: _____

Business Name: _____

Food Truck Length (if applicable): _____

Address: _____

City: _____ State: _____ Zip: _____

Home: _____ Cell: _____

Email: _____

If the location where your products are grown, raised, or produced is **different from your mailing or home address**, you are required to list the **exact physical address** of your farm, kitchen, or production site below.

Address: _____

City: _____ State: _____ Zip: _____

Best way to contact you: • Home • Cell • Email

Website: _____

Facebook Page: _____

Electric needed: • Yes • No

At the Market will you accept? • Cash • Debit/Credit • Both

Items to be sold with descriptions (all items must be listed in order to be sold at the Market):

Payment Amount: • Entire season \$125 • Entire season double space \$200 • Entire Season Triple Space \$300 • Weekly Vendor \$20

Non-Profit : • Entire season \$50 (we reserve the right to ask for verification)

Are you WIC Certified? • Yes • No

WIC Vendor # _____

Sign Next Page→

Consent and Agreement

By signing below, I acknowledge that I have read and agree to the rules and policies outlined in this application. I grant the Plainfield Chamber of Commerce permission to use any photographs taken of my market space for promotional purposes. I also consent to the release of my contact information to respond to inquiries about potential special orders. I understand that if payment and insurance are not received by the date specified, I will lose my designated space at the Market.

I release the Plainfield Chamber of Commerce, Plainfield Friends Meeting, and the Town of Plainfield from any liability related to my participation in the market.

Signature: _____ Date: _____

Please remit information to:
Plainfield Chamber of Commerce
206 W. Main St.
Plainfield, IN 46168
317-839-3800
Monday-Friday 9:00AM-4:00PM
Contact: market@plainfield-in.com

A copy of this agreement can be found on our website: www.plainfield-in.com